

CURTIS R. MORRISON

ATTORNEY AT LAW_{PLLC}

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NANNY TAX

General Fee Schedule:

Registration Services: \$100

- Prepare withholding statement detailing the employer contribution and employee withholding by week, summarizes your quarterly and annual nanny tax costs (updated annually).
- Complete initial employer registration with the IRS, State Department of Revenue and State Unemployment Office
- Complete employee registration forms including federal and state W-4 forms, and immigration form I-9
- Notify state agencies of your new employee as required by federal law
- Advise you where to obtain NYS disability and workers compensation policies

Nanny Tax Preparation Services: \$400

- Send you complete, signature-ready, quarterly federal and state employer tax forms
- Send you complete, signature-ready, end-of-year employer reporting and reconciliation forms, including W-2, W-3, and state forms
- Update your withholding statement annually to reflect changes in employees, salaries, tax tables, annual unemployment tax rates and wage caps
- Solve your nanny tax problems, including handling government inquiries
- Monitor nanny tax changes affecting you

**Additional Rates are offered for employers with more than one employee- Please call for a free consultation*

Your Personal Information: (Required)

Name (First, Middle, Last): _____

Telephone Number: _____ E-mail Address: _____

Preferred Method of Contact: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Mailing Address (if different from above): _____

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Social Security Number: _____ Date of Birth: _____

Spouse- Information: (Optional)

Name (First, Middle, Last): _____

Social Security Number: _____ Date of Birth: _____

Employee-Payroll Information:

Name (First, Middle, Last): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Social Security Number: _____

Date of Birth: _____

Salary: _____ Date of first paycheck : _____

Paid: Weekly Bi- Weekly Other _____

Marital Status: Married Single

Number of Income Tax Exemptions: _____

Questions-Concerns-Comments

You were referred to us by: _____